

Sample FIU Student Chapter of AVS Calendar of Events

MonthYr	Event	Ideas
November 2011	Start-up Meeting	gauge interest (minimum 8 students, 1 faculty member) discuss purpose of chapter, benefits, and realistic expectations vote on topic for Oerlikon Lebyold sponsored guest speaker
	Establish Chapter	submit materials by December 1 st 2012 vote for officers, committee members, and academic adviser/s all chapter members must apply for official AVS membership email links to basic Word and LaTeX formats for resume/ CV
December 2012	General Meeting	advertise meeting, recruit new members quick discussion on importance of networking, encourage members to make one new professional contact to eventually secure guest speaker vote on topic/ event for the next month
	Resume/CV Workshop	bring laptop and resume/ CV for input, updating, proofreading, and formatting issues (student-run)
January 2013	General Meeting	quick discussion on last event disburse notes on slide formats for presentations and presentation skills vote on topic/ event for the next month
	Guest Speaker	take advantage of AVS guest speaker program AVS member invites speaker from AVS corporate member or AVS Regional Chapter
February 2013	General Meeting	quick discussion on last event vote on topic/ event for the next month
	Student Presentations	constructively critique student presentations using evaluation sheets based on previously emailed criteria (student-run)

More Chapter Activity Ideas

Each member will be encouraged to invite one guest speaker for a chapter event (make professional contact, investigate into and attempt to secure financial support for speaker to visit if they are not local, arrange their visit, etc.)

Mock interviews (student-run)

Career Panel Discussion with AVS corporate members, FIU science graduates employed locally, post-docs (ask questions about job interviews, negotiating salaries, what employers are looking for, the process of applying for post-docs, etc.)

Take advantage of AVS and Leybold sponsored short courses

Submit articles to AVS Newsletter

Seek sponsorship and job recruitment opportunities with AVS Regional Chapter